

The Meeting of Bellerby Parish Council was held in the Memorial Hall on

Monday 27th June 2016 at 7.30pm

Minutes

The meeting was attended by the clerk Lynn Watkinson, Councillors Hutchinson, Rycroft and Scriven.

District Councillor John Amsden was also present as was Peter Chilton.

Procedural Matters

1. Apologies for absence

Cllr Travell sent her apologies.

2. "To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

None.

3. To approve the minutes of the last meeting

All present agreed that these were a true and accurate record of the meeting and the Chair duly signed them.

4. Public questions, comments or representations (limited to 10 minutes)

None.

Business Matters

5. Co-option of new Parish Councillor - Declaration of Acceptance of Office and Registration of Financial and Personal Interest

Peter Chilton was welcomed to the Parish Council and duly completed the Declaration of Acceptance of Office and Registration of Financial and Personal Interests.

Forms to be copied to Richmondshire District Council.

6. Matters arising from previous minutes

Footpath Works

District Cllr Amsden had spoken to James Sunter who is now awaiting the paperwork from North Yorkshire County Council to process and sign.

Cllr Rycroft to contact Brian Mullins to get paperwork sent out.

Highways Work

The Clerk had received notice that Church Street and Mill Lane is to be patched and resurfaced on 8th July 2016. Householders had been notified by letter.

Yorkshire Water

An email had been received from Yorkshire Water to say that the repair work to the Top Green had been re done. Cllr Rycroft confirmed that it looked much better.

Speed Awareness Signs

Cllr Hutchinson reported that the artwork had been scanned and forwarded to the manufacturers.

Cllr Hutchinson to confirm post attachments needed.

Phone Box and Village Furniture

Joe Peck had suggested that the phone box be taken away and sand blasted. As costs did not permit this it was agreed that quotes be requested from local painters.

A quote of £270 + VAT had been received from David Ward for re siting the bench near the notice board. It was agreed to proceed with this.

The Clerk reported that the bench at the bottom of Runs Bank was in a poor state of repair. It was agreed to get a quote from David Ward for the work.

Clerk to obtain quotes for Phone Box.**Clerk to email David Ward.**

Memorial Hall

The Clerk confirmed that the planning for the doors to the porch had been submitted.

Emergency Plan/Winter Weather Scheme Fund

The Clerk reported that some responses had been received and these would be collated into the Emergency Plan. Blank copies of the form would be placed in the Phone Box for updates once the Phone Box was boarded out.

Clerk to process.

Community Plan/Future Strategy

Leyburn had decided not to include the satellite villages in their Town Plan update. Once their questionnaire had been compiled Cllr Hutchinson would obtain sufficient copies to circulate to Bellerby and the Chairs of the local Councils. Bellerby's Local Plan could not be progressed until the Leyburn Town Plan questionnaire had been finalised.

Local Council Award Scheme

A response was still awaited from the YLCA.

Cross Keys Public House

The vote had not produced a clear mandate to progress the process of setting up a Community Pub. Cllr Scriven reported that a new leaseholder was taking over the pub on the 4th July. The new leaseholders had previous experience in the trade and had obtained a new renegotiated 10 year lease.

Cllr Chilton requested an acknowledgement of the work done by Howard Fricker to keep the pub open in the interim period.

Clerk to write a letter of thanks on behalf of the Parish Council and the village.

Review of Clerk's Salary & Appraisal

The Clerk had received the new National Joint Council for Local Government Services salary scales for 2016 – 2018. The Clerks salary was currently at Spinal Column Point 20. It was agreed that the salary scale would be raised to SCP 21.

Cllr Hutchinson suggested that a Transparency Fund application be submitted to pay for additional hours for the Clerk to prepare data to get the website up to the standard required to be compliant with the Transparency Code.

Additionally, to meet the best practice standards an appraisal system would be implemented.

Clerk to process salary increase.

Clerk to source a suitable Appraisal Form and forward to Cllr Hutchinson.

Grass Cutting Moor Road

The Clerk reported that AG Services had estimated the cost of strimming the verges on Moor Road between the 30mph speed signs and Curlew Barn at £60. Additionally, AG Services had asked when the daffodils could be cut back. It was agreed that both of these could proceed.

The Clerk reported on an approach seeking support for applying for funding from the Bellerby Open Gardens and Events Group for purchase of a strimmer for additional areas of the village. The Parish Council expressed concern over the cost of the public liability insurance which would be required.

Clerk to forward responses.

Updated Asset Register

To register an Asset of Community Value required a copy of the Title Register and boundary plan from the Land Registry. Before this was processed the Clerk confirmed the properties to be listed. The Parish Council agreed to apply to register the Cross Keys Pub and the Memorial Hall.

Clerk to process applications.

Transparency of Village Groups

As part of the update to the village website the Parish Council agreed that the Clerk write to all the Village Organisations to ask them to include group information on the website including Committee details, contact information, accounts and funding application process where applicable.

Clerk to compile list of groups and letter.

7. Correspondence received since last meeting

The Clerk had received complaints about the political posters that had appeared on the verges and green. Cllr Hutchinson stressed that the Parish Council should remain apolitical and the Clerk confirmed that the signs had not been endorsed by the Parish Council.

In addition the fly tipping of green waste on the Green Lane had started again.

Cllr Hutchinson to include a reminder in the Newsletter that fly posting and tipping is an offence.

A 'Loose Change' donation box had been received from Wensleydale Wheels. District Cllr Amsden informed the Parish Council that nobody seemed to know who was organising this and as the Parish Council do not have anywhere to leave the box it was agreed that it would not be used.

The Clerk had received the Annual Review of the Yorkshire Local Council Association.

8. Planning matters

16/00259/Full: Full Planning permission for Proposed Agricultural Building for the Housing of Cattle, Southfields Farm – GRANTED.

16/00387/FULL: Full Planning permission for Proposed New External Doors within the existing Porch to Bellerby Memorial Hall – No objections.

15/00956/FULL: Full Planning permission for Change of use and Extension to Barn to Form Single Dwelling at South Dyke Barn – No objections.

16/00386/FULL: Full Planning permission for Proposed Garage Extension at Lynthorpe House – No objections.

16/00431/FULL: Full Planning permission for Erection of Detached Storage Building to Accommodate Ground Source Heating Equipment at the Barn, Mill Lane – No objections.

9. Authority to pay

Anthony Goulthorpe	£240.00	100548	Grass Cutting
Pauline Beckett	£50.00	100549	Internal Audit
John Hutchinson/Voided	£119.72	100550	Cross Keys Referendum
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Internal Audit			

The matters for discussion had been dealt with under the Clerk's Salary and Appraisal above.

10. Exchange of views and ideas

No other business

11. Date of the next meeting: 22nd August 2016

The meeting closed at 8:43