

The Meeting of Bellerby Parish Council was held in the Memorial Hall on

**Monday 28<sup>th</sup> November 2016 at 7.30pm**

#### Minutes

The meeting was attended by the clerk Lynn Watkinson, Councillors Hutchinson, Chilton, Rycroft and Scriven.

District Councillor John Amsden was also present.

#### Procedural Matters

##### 1. Apologies for absence

Cllr Travell sent her apologies.

##### 2. "To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

None.

##### 3. To approve the minutes of the last meeting

All present agreed that these were a true and accurate record of the meeting and the Chair duly signed them.

##### 4. Public questions, comments or representations (limited to 10 minutes)

None.

#### **Business Matters**

##### 5. Matters arising from previous minutes

Update on obtaining landowners signature on agreement to progress Footpath Works

Dist Cllr Amsden had spoken to James Sunter and Scott Wright solicitors required to see the letter of agreement from Mr Ford held by the County Council. Cllr Rycroft agreed to speak to Brian Mullins to obtain a copy of the letter and the clerk would write to Scotts to obtain an update.

Update on Speed Awareness Signs

The signs had been received and were awaiting siting around the village.

Discuss offer of Matrix Signs from NYCC

Cllr Hutchinson had circulated a letter to neighbouring Parish Councils prior to the Local Area Partnership Meeting. Darren Griffiths of North Yorkshire County Council had offered the Parish Council an NYCC matrix sign on a rotation basis which would be managed by NYCC with costs being met by the Parish Council. Cllr Hutchinson had arranged a site meeting with him.

To be discussed further at the next meeting.

Update on Phone Box and Village Furniture works

David Ward should be able to complete the work on the bench at the bottom of Runs Bank by the end of November.

JC Scott and J Gamble had been approached for quotes for a light at the defibrillator but had not responded. Additional electricians would be approached.

Update on porch door funding application for Memorial Hall

Bellerby Open Gardens & Events Group had agreed to award a grant of £500 towards the Hall porch door from the original application of £1320. The clerk reported sufficient funds were available in the Hall funds but these where been held in reserve following the heating problems experienced in the Hall in case the boiler needed major work. The clerk had notified BOGEG that the project would be put on hold due to lack of time available to source the additional £820.

Sign land registration forms for Memorial Hall and Playing Field

Cllr Hutchinson signed the completed land registration forms for the Memorial Hall & Playing Field.

Update on Website & data obtained from Village Groups

The clerk had received information from: Bellerby Freeholders, Bellerby School Charity, Bellerby Memorial Hall and a number of Memorial Hall user groups, for inclusion on the website.

## 6. Clerks report on meetings attended and training undertaken

### **The Richmondshire District Council Parish Consultation Meeting at Mercury House:**

The District Council reported they were still awaiting their precept from the Government for the 2017/18 financial year and were still operating on a year by year award. An efficiency plan had been submitted in return for a 4-year settlement.

They noted that the Government was considering extending referendums to all parishes for larger than 2% precept increases.

### **Yorkshire Local Councils Associations Richmondshire Branch Meeting:**

As the Government was currently considering extending referendums to all parishes for precept increases above 2% the YLCA recommended including the cost of a referendum in the budget forecast for 2017-2018. They also recommended increasing the precept now if a large project was to be embarked on in the near future.

### **RESOLVED to add referendum cost into budget forecast.**

YLCA reported that circulation of paper based planning application data was being phased out by the District Council. The clerk recommended that a laptop be applied for in the next round of the Transparency Fund. In addition due to copyright laws Parish Councils required permission to display these plans at meetings. YLCA agreed to apply for permission on behalf of all member councils.

### **RESOLVED to apply for funding for purchase of a dedicated Parish Council laptop through the Transparency Fund.**

The next branch meeting was scheduled for February 9<sup>th</sup> at Richmond Station or the Rugby Club. Date and venue to be confirmed. Frances Bainbridge would be asked to attend to discuss Neighbourhood Plans. The clerk would attend the next meeting.

The clerk reported completion of the first component of the SLCC on-line training course.

## 7. Correspondence received since last meeting

A request for a refund for a burial plot had been received from Mr & Mrs North as they were emigrating to Spain shortly.

### **RESOLVED to agree refund.**

**RESOLVED to review burial plot prices at next meeting.**

The Lower Wensleydale Area Partnership Meeting was to be held on 1<sup>st</sup> December 2016. Cllr Hutchinson would attend as he had asked for Matrix signs to be included on the agenda.

Notification of a necessary field correction for the defibrillator had been received. The clerk confirmed that the necessary paperwork had been submitted.

The following highways reports had been received:

Notification of Temporary Road Closure - Church Street Bellerby for two days from Wednesday 30<sup>th</sup> November.

Notification of Temporary Road Closure - Wild Hill Lane, Akebar between Monday 19<sup>th</sup> December and Thursday 22<sup>nd</sup> December inclusive. Diversions will be in place.

## 8. Planning matters

Full Planning permission for Change of use to Mixed use for Agriculture, Stables and Hydrotherapy Place, Westfields – Granted.

Variation of Condition No5 Attached to Planning Permission 14/00718/FULL to Increase the Maximum Number of Haulage Vehicles from 10 to 25 – Granted.

## 9. Financial Matters

Review and sign half year accounts

All present agreed that the half year accounts were a true and accurate record of the financial position of the Parish Council and the Chair duly signed them.

Discuss draft budget and set precept application for 2017-2018

The budget estimate was reviewed. Following the advice from YLCA and in consideration that the Footpath works may commence in 2017 a 4% increase was agreed.

**RESOLVED to apply for a precept of £8,346.00 for the 2017-2018 financial year.**

Update on Co-operative bank account switch

The clerk confirmed that the switch to the Co-operative Bank was to be completed on 28<sup>th</sup> November with the HSBC balance standing at £8,641.63 credit. The Co-operative had acknowledged their error in processing the account switch and had deposited £75.00 to the account as recompense. They also confirmed the receipt of the Transparency Fund grant of £618.15.

Sign forms for on-line banking

**RESOLVED to add Cllr Peter Chilton to list of signatories with forms circulated following meeting.**

## 10. Authority to pay

Opening Balance General Account: £8766.58 (including £1715.30 ring fenced grant money).

Signarama	£528.00	127	100001	Speed Awareness Signs
Land Registry	£30.00	128	100002	Hall & Playing Field Registration
Anthony Goulthorpe	£125.00	129	100003	Grass Cutting
SLCC	£178.80	130	100004	Clerks Training

Mr & Mrs North	£135.00	131	100005	Refund for Burial Plot C9
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#### Receipts

North Yorkshire County Council	£38.38	R24	Grass Cutting
Co-operative Bank	£75.00	R25	Refund following complaint
YLCA	£618.15	R25	Transparency Fund
Closing Balance General Account:	£7644.83		
including ring fenced grant money:	£1275.30		
excluding R25 Receipts:	£693.15		

#### 11. Exchange of views and ideas

Cllr Hutchinson asked about the weight limits requested for Mill Lane. As highways had not yet responded the clerk would follow up.

#### 12. Date of the next meeting: 23rd January 2017

20th March 2017

15th May 2017 Annual Parish Meeting and Annual Meeting

The meeting closed at 8:43pm

#### Summary Action Plan for clerk

- Include Matrix signs on next agenda
- Obtain quotes from Electricians for defibrillator light
- Attend YLCA branch meeting 9<sup>th</sup> February 2017
- Add burial plot price review to agenda
- Process precept application for 2017/18 of £8346.00
- Circulate bank signatory forms for signing
- Clerk to contact Highways about Mill Lane