

The Meeting of Bellerby Parish Council was held in the Memorial Hall on **Monday 28th June 2015 at 7.30pm**

Minutes

The meeting was attended by the clerk Lynn Watkinson, Councillors Travell, Scriven and Wardman. District Cllr Amsden was also present.

Procedural Matters

1. Apologies for absence

Cllrs Hutchinson & Rycroft sent their apologies.

2. "To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

None

3. To approve the minutes of the last meeting

All present agreed that these were a true and accurate record of the meeting and the Chair duly signed them.

4. Public questions, comments or representations (limited to 10 minutes)

None

Business Matters

5. Matters arising from previous minutes

Flooding Works

The Clerk reported that Northern Powergrid had completed the repair work to the ducting below the beck and John Heslegrave had completed the walling.

The white posts had been received.

The agreed donation of £500 had been received from Bellerby Freeholders and deposited.

Cllr Travell reported that in the recent downpour water had overflowed at the road access bridge at 11 Moor Road.

She also reported that Cynthia & Mike Ryde had asked about further repair work to the beck up to the top green. As some money remained for further work this would be looked into.

Clerk to contact Mr Leathley about bridge right of way to his property.

Clerk to ask John Heslegrave to liaise with Mr & Mrs Ryde to conduct a survey and report back to the Parish Council.

Footpath Works

No further report had been received from Brian Mullins.

Cllr Rycroft to follow up on his return.

Highways had informed the Clerk on the 9th June that work to white lines should be completed in 4 to 5 weeks.

Defibrillator

The call sign had been received from the Yorkshire Ambulance Service and written on the box.

The Clerk had arranged with Bellerby Study Group to hold a defibrillator training meeting in their autumn term. Leyburn First Responders were happy to do a presentation and training session and available dates had been supplied to them. The First Responders do not charge for their time but request donations. A date was being awaited before publicity could be produced and circulated.

Following comments from a parishioner Cllr Travell suggested that a razor been placed in the box. The advice of the First Responders would be sought on what should be placed in the box.

Clerk to finalise details of meeting.

Cllr Hutchinson to arrange plaques and fingerpost.

Telephone kiosk

The forms for the adoption process had been printed and awaited the Chairman's signature.

Clerk to arrange signing.

Cemetery Update / Land Registry

The Clerk reported that a complete review of the cemetery data had been completed and most plots had been paid for. It was difficult to be fully clear as some people have Burial Plans with Richard Sanderson so the Clerk does not hold a record of payment.

Land Registration forms had been printed to register the land at a cost of £40. A copy of the deeds is needed which is in the box held at Wensleydale Storage.

Clerk to arrange payment from those known to have not paid for burial/cremation plots.

Clerk to arrange signing of Land Registration forms.

Document Storage

Based on the list sent to them North Yorkshire County Council believed that the Parish Council documents currently held at Wensleydale Storage are the type of information they would like to preserve in their archives.

Clerk to arrange collection from Wensleydale Storage and take to Northallerton for review.

Website

The Clerk reminded the Councillors that the Parish Council has a statutory duty to display agendas and draft minutes on the website.

Negotiations are ongoing between Eric Daniels and Cllr Hutchinson about acquiring the old domain name. Cllr Wardman questioned why it was necessary to acquire the traffic from the old site as this would not be high as it had not been updated recently and felt that promoting the new website through the Newsletter would be more productive.

Future Strategy

Cllr Travell reported that this was to be included as a Newsletter item asking the people of the village what they want the Parish Council to prioritise over the next five years. It would also be added to the website and an online survey would be considered. Cllr Amsden commented that his village had held an evening get together with wine and nibbles to elicit ideas.

Newsletter

Cllr Travell reported that the Newsletter was partially written and it was hoped that it would be circulated at the weekend.

6. Correspondence received since last meeting

The Clerk reported that she had spoken to Calverts and they would give John Thistlethwaite some stone glue to repair the stone seat. The Council agreed to allow the repair to go ahead and monitor the success.

The Clerk had received an email re NYCC Awards for Community Projects. The Parish Council decided not to propose a project.

Information re the Police Crime Commissioner NY Community Fund had been received and the clerk suggested that funding should be applied for to obtain Matrix Signs for the village. It was agreed to apply for funding.

Clerk to put together an application for comment

7. Planning matters

Listed Building Consent for Proposed Rear Single Storey Extension and Detached Double Garage at The Old Hall - GRANTED

Full Planning permission for Proposed Rear Single Storey Extension and Detached Double Garage at The Old Hall - GRANTED

Full Planning permission for Alteration to Existing Vehicular Access to Accommodate a Field Access Gate at Wrens House – No comments

8. Authority to pay

Payments processed between meetings:

| | | | |
|------------------------|----------|--------|-------------------|
| Biker Group | £1664.28 | 100513 | Drop Kerb |
| Anthony Goulthorpe | £200.00 | 100514 | Grass Cutting |
| Bellerby Memorial Hall | £8.10 | 100515 | Hall Rent |
| Barriers Direct | £215.47 | 100516 | White Verge Posts |

Payments to be processed on return of signatories:

| | | | |
|-----------------|---------|--------|----------------|
| David Tate | £84.00 | 100517 | Walling |
| John Heslegrave | £164.00 | 100518 | Walling |
| Pauline Beckett | £50.00 | 100519 | Internal Audit |

The clerk reported that the Richmondshire Small Parish Insurance had been renewed and the sum of £163.21 had been taken from the 1st portion of the Parish precept.

The Clerk had circulated the reports from the Internal Auditor. The Chair checked and signed the External Audit forms.

The Parish Council agreed that with the increase of online purchasing a Credit Card would be useful.

Clerk to get cheques countersigned on Cllrs Rycroft & Hutchinson's return.

Clerk to send off external audit forms to PFK Littlejohn.

Clerk to look into Credit Card availability.

9. Exchange of views and ideas

Cllr Travell asked the Clerk to obtain quotes for a Parish Council oak notice board to replace the existing board.

Clerk to follow up.

Cllr Wardman suggested that the Parish Council looking into purchasing the Old Chapel to convert into parking if grants could be obtained for the purchase.

Cllr Wardman to follow up.

Cllr Travell reported that a call for volunteers to paint the benches on the green. Cllr Scriven remarked that it wasn't long since all the benches had been painted. The Clerk noted that the condition of some of the benches was the problem and suggested that the Open Gardens Group be approached to replace the worst on a year by year basis.

Clerk to approach Open Gardens Group.

10. Date of the next meeting: 24th August 2015

25th January 2016

5th October 2015

21st March 2016

30th November 2015

16th May 2016 Annual Parish Meeting and
Annual Meeting

The meeting closed at 8:15