

The Annual Parish Meeting of Bellerby Parish Council was held in the Memorial Hall on **Monday 11th May 2015 at 7.30pm**

#### Minutes

The meeting was attended by the clerk Lynn Watkinson, Councillors Hutchinson, Travell, Scriven and Wardman.

1. Apologies for absence

Cllr Rycroft sent his apologies.

2. Parish Chairman's report of the Parish Council's activities in the past year

Cllr Hutchinson read out the Chairman's report.

3. Public speaking and question time

None.

4. Close of meeting

The meeting closed at 7:42

The Annual Meeting of Bellerby Parish Council was held in the Memorial Hall on **Monday 11th May 2015 at 7.42pm**

#### Procedural Matters

1. Election of Chairperson and Declaration of Acceptance of Office

Cllr Hutchinson was proposed as Chairman by Cllr Rycroft (in absentia) and seconded by Cllr Travell.

The Declaration of Office was duly signed.

2. Apologies for absence

Cllr Rycroft sent his apologies.

3. Election of Vice Chairperson

Cllr Travell was proposed as Vice Chairperson by Cllr Hutchinson and seconded by Cllr Rycroft (in absentia).

4. Declaration of Acceptance of Office and Registration of Financial and Personal Interest

The forms were distributed and completed.

**Clerk to submit completed forms along with expense forms to Richmondshire District Council.**

5. To approve the minutes of the last meeting

All present agreed that these were a true and accurate record of the meeting and the Chairman duly signed them.

#### Business Matters

6. Matters arising from previous minutes

Flooding Works

Cllrs Hutchinson & Scriven had reviewed the walling work and felt that it was a competent job.

The Clerk reported that the wallers had completed the outstanding work in front of John Irvine's and had repaired the damaged section. The only outstanding work was therefore where the power cable housing was damaged up Moor Road. The clerk had reported the damage to Northern PowerGrid and was awaiting a response.

**Clerk to source white posts for the Green.**

Footpath Works

Brian Mullins had reported by email on a meeting with the landowners to discuss compensation for loss of land and another meeting had been scheduled for the 18th May. Chris Lodge had reminded the Parish Council that Lafarge would only fund 90 percent of the required total but the Parish Council was confident that the outstanding sum could be sourced elsewhere.

Public Right Of Way Sign

Cllr Scriven reported that the PROW sign was in place on the Green Lane at the end of Mill Lane.

Grass cutting

AG Goulthorpe had asked when they could cut back the bulbs. Cllr Hutchinson asked that they wait until they had died back.

**Clerk to forward the message.**

Dropped Kerb

Cllr Travell reported the completion of the dropped kerb. The clerk confirmed that the Open Gardens and Event Group were aware.

**Clerk to forward a copy of the bill to OG&EG on receipt.**

Speeding Competition

The Clerk reported on the prize giving presentation made by PCSO Braddick and confirmed that an article had appeared in the Darlington and Stockton Times.

Defibrillator

The Clerk reported that the defibrillator had now been installed and registered with the Yorkshire Ambulance Service. It had also been entered on the Parish Council Asset Register. The Call Sign for the equipment was awaited from YAS.

The Clerk had forwarded an article for inclusion in the Richmondshire Community News May 2015 about the defibrillator. An article for the Darlington and Stockton Times would be prepared and Tom Balls invited to the photo shoot once the plaque was in situ.

The Clerk offered to take on the routine weekly checks of the equipment and these would be logged. Also Tom Balls had offered to run fund raising events at the pub to cover the running costs of the equipment.

**Cllr Hutchinson to arrange plaques and fingerpost.**

**Clerk to look into training options.**

**Clerk to set up log of routine checks.**

## Website

Cllr Hutchinson reported that the website was up and running. The old domain name was needed from Eric Daniels so the traffic from the site could be redirected to the new site.

The Clerk reported that a number of the village groups and the Memorial Hall had expressed an interest in being involved with the website.

**Clerk to contact Eric Daniels to request he relinquish the old domain name.**

## Telephone kiosk

The Clerk reported that the telephone kiosk was available for adoption and this had to be by the Parish Council. Planning then was needed from the local authority. The Clerk suggested it could be utilised as a Parish Notice Board and Information Point.

**Clerk to look at possibility of re-siting to the Green and register interest.**

## 7. Correspondence received since last meeting

The Clerk had received a letter from Scotts Wright Solicitors informing the Parish Council that the deeds for the burial ground remained unregistered.

**Clerk to look into registering the land with the land registry.**

## 8. Planning matters

None

## 9. Authority to pay

John Heslegrave	£179.38	100508	Dry Stone Walling
Anthony Goulthorpe	£200.00	100509	Grass Cutting
Bellerby Memorial Hall	£9.90	100510	Hall Rent
Richmondshire DC	£173.78	100511	Playing Field Inspection
John Hutchinson	£18.98	100512	Website

The clerk reported that the defibrillator funding had been received as had the 1st portion of the Parish precept.

The clerk had circulated the end of year accounts for review. The major changes in the accounts were due to the grant funded work being carried out in the village.

**Clerk to get cheques countersigned on Cllr Rycroft's return.**

**Clerk to arrange internal audit followed by external audit.**

## 10. Exchange of views and ideas

Cllr Travell had been looking into the possibility of BT infinity being available in Bellerby. She would keep the Parish Council updated.

Cllrs Travell and Wardman reported on continuing problems of speeding in the village with some youths using the village as a race track. Some car registrations had been forwarded to the police.

The Parish Council would consider installing matrix signs to try to address this problem.

**Clerk to look into possible sources of funding for signage.**

**Clerk to again ask for white lines at the corner near Island House.**

The Clerk suggested that the Parish Council's modern documentation be held in storage at the Memorial Hall with the Halls documents whilst the older documentation could be archived in North Yorkshire County Council's archives.

**Clerk to look into the Council archiving and arrange.**

Cllr Hutchinson asked everyone to come up with suggestions for the Parish Council's strategy for the next five years such as parking/parking permits etc.

**Clerk to include on next agenda.**

11. Date of the next meeting: 29th June 2015

24th August 2015

25th January 2016

5th October 2015

21st March 2016

30th November 2015

16th May 2016 Annual Parish Meeting  
and Annual Meeting

The meeting closed at 8:45