

The Meeting of Bellerby Parish Council was held in the Memorial Hall on

Monday 30th November 2015 at 7.30pm

Minutes

The meeting was attended by the clerk Lynn Watkinson, Councillors Hutchinson, Rycroft, Scriven and Travell. District Councillor Amsden was also present.

Procedural Matters

1. Apologies for absence

Cllr Wardman sent his apologies.

2. "To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

None

3. To approve the minutes of the last meeting

All present agreed that these were a true and accurate record of the meeting and the Chair duly signed them.

4. Public questions, comments or representations (limited to 10 minutes)

None

Business Matters

5. Matters arising from previous minutes

Flooding Works

The Clerk had received a response from Mr Leathley who requested more information on what was required. Cllr Hutchinson clarified the problem at the property on Moor Road as two utility pipes crossing the beck under the bridge creating a trap for debris.

Clerk to contact Mr Leathley with details of the debris trap.

Footpath Works

Brian Mullins had contacted Cllr Rycroft to say the delay in sending out a letter was due to his work load. He would contact the landowner this week and forward an outline to Cllr Rycroft. Cllr Hutchinson suggested that if he had not progressed this by Friday then a meeting should be arranged with Peter Featherstone to express the importance to the village of this project.

Defibrillator

The Clerk reported that the Awareness session had been well received. Patrick Murphy had recommended siting a light near the defibrillator and setting up an Emergency contact list. Cllr Travell mentioned that opinion had been divided on whether the access code should be distributed. The Parish Council felt that this was not necessary and details for contacting the Emergency Services to access the defibrillator would be included with the Newsletter.

Cllr Hutchinson suggested that a follow up meeting for people that had been unable to attend could be arranged possibly in conjunction with other Parishes or interest groups to share the cost.

Cllr Travell to write a piece for inclusion in the Newsletter.

Clerk to obtain possible dates in the New Year.

Emergency Plan

Data collation was proceeding. The Clerk had prepared an outline questionnaire with data protection form for distribution with the Newsletter to obtain the necessary local information. It also included a request for volunteers to act as a first point of contact in case of an emergency including use of the defibrillator.

Clerk to forward the Draft Data Form to Cllr Hutchinson.**Clerk to look into Good Neighbours Scheme.**

Land Registry

Cllr Hutchinson certified the deeds and signed the forms.

Clerk to complete and send forms to Land Registry.

Future Strategy

Cllr Hutchinson proposed that suggestions for the future priorities of the Parish Council be included in the Newsletter. A number of topics were discussed including: flooding, beck work, parking, weed in beck and verges.

Clerk to contact Yorkshire Water re mess left on top green by Morrisons.

Speeding Issue

The Clerk had submitted the application for funding to the Police and Crime Commissioner Community Fund.

Cllr Hutchinson suggested applying to the Lower Wensleydale Area Partnership for additional funding for Speed Awareness posters and additional signage for the village.

Cllrs Hutchinson & Travell to prepare and submit application.

Local Council Award Scheme

The Clerk reported that the Parish Council met the procedural standards for the Local Award Scheme however the agenda and minutes needed to be available on line to achieve the standard. The Clerk had been informed that the North Yorkshire County Council Open Data platform made available for this purpose had been overwhelmed by the demand and they were working towards a solution.

Grit Bins

North Yorkshire County Council had replied that they would not change their decision on the removal of the grit bins. It was decided to await the result of the PCC Community Fund application.

Meetings Attended

NYCC Highways department

The Clerk reported that the County Council now needed all reports of issues to be filed through the web-site to ensure a timely response. People with no access to the internet should report any issues through the customer service telephone line. District Cllr Amsden asked that any matters raised by the Parish Council were also forwarded to Cllr Topham-Harrison.

District Council financial issues

The District Council was still working on a one year finance basis as additional cuts to the budget were anticipated and they still awaited the budget allocation for 2016-17. As a result the Parish Council was advised to decide on the level of Precept as a net figure based on the budget estimate.

Procedural Documents

The following procedural document were considered:

amendment:

Rules for the effective management of the recording at Local Council and Parish meetings.

adoption:

Discipline procedure for employees in accordance with current employment law

Discipline and grievance procedures for employees in accordance with the Employment Act 2002

Code of practice for handling complaints from individuals or from other bodies.

All documents were agreed by the Parish Council and duly signed by the Chairman.

6. Correspondence received since last meeting

The Clerk had received the NYCC offer for the Urban Grass Cutting for 2016. The offer had reduced to 6p per m². The Council agreed to accept this.

Clerk to notify NYCC.

Notice of the Part Night Lighting Scheme had been received.

Cllr Hutchinson to put notice in Newsletter to remind people this was occurring.

The latest Consultation papers for the Minerals and Waste Joint Plan had been received.

7. Planning matters

Full Planning permission for Proposed New Dwelling with Separate Single Garage, Opposite Orchard House, Mill Lane – Granted.

8. Authority to pay

PKF Littlejohn	£240.00	100532	External Audit
Anthony Goulthorpe	£100.00	100533	Grass Cutting
Mrs Sparey	£31.49	100534	Painting Bench
Bellerby Memorial Hall	£7.20	100535	Hall Rent
Lynn Watkinson	£38.78	100536	Postage & Refreshments Awareness Sesson

No response had been received from HSBC re a Debit Card. The Clerk was authorised to proceed with moving the Parish Council accounts to the TSB.

Clerk to process the change of accounts.

The half year budget and budget estimate were reviewed and a 2% increase for the 2016/17 precept was agreed.

All present approved the half year accounts and these were duly signed by the Chairman.

Clerk to process 2016/17 precept.

9. Exchange of views and ideas

The Newsletter would be circulated shortly.

Cllr Hutchinson requested that the grass cutters be asked to be more careful in the Burial Ground as a number of pots had been damaged.

The Clerk will book and circulate the meeting dates for 2016 - 17.

10. Date of the next meeting: 25th January 2016

21st March 2016

16th May 2016 Annual Parish Meeting and Annual Meeting

The meeting closed at 8:47