

The Meeting of Bellerby Parish Council was held in the Memorial Hall on

**Monday 22nd August 2016 at 7.30pm**

#### Minutes

The meeting was attended by the clerk Lynn Watkinson, Councillors Hutchinson, Chilton, Rycroft, Scriven and Travell.

District Councillor John Amsden was also present.

#### Procedural Matters

1. Apologies for absence

None.

2. "To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

None.

3. To approve the minutes of the last meeting

All present agreed that these were a true and accurate record of the meeting and the Chair duly signed them.

4. Public questions, comments or representations (limited to 10 minutes)

None.

#### Business Matters

5. Co-option of new Parish Councillor

The Clerk confirmed that the Declaration of Acceptance of Office and Registration of Financial and Personal Interests forms for Peter Chilton had been forwarded to Richmondshire District Council.

6. Matters arising from previous minutes

##### Footpath Works

Brian Mullins (North Yorkshire County Council) informed us that Bellerby PC had to issue a letter confirming the negotiated terms and agreement to Mr & Mrs Sunter. The letter and terms were agreed and Cllr Hutchinson duly signed all copies. District Cllr Amsden agreed to take this to the Sunter's for countersigning.

Brian Mullins requested a copy of the signed letter for the County Council files.

##### Highways Work

The Clerk had received notice that South Moor Lane is to be resurfaced on 25<sup>th</sup> & 26<sup>th</sup> August 2016.

Cllr Travell had not heard from Neil Strickland recently.

**Clerk to email Neil Strickland and request an update.**

##### Speed Awareness Signs

Cllr Hutchinson has arranged a meeting to discuss the post fixings with the manufacturer.

**Cllr Hutchinson to confirm post attachments needed.**

### Phone Box and Village Furniture

The Clerk was awaiting quotes.

### Memorial Hall

The Clerk confirmed that the planning permission for the doors to the porch had been granted. Having spoken to David Ward the possibility of changing the design to outwardly opening doors was being considered.

Grant funding from the Area Partnership Small Grants Scheme and Bellerby Open Gardens and Events Group would be sought.

### Community Plan/Future Strategy

The Clerk questioned whether the form in the latest Leyburn Life was the Leyburn Town Plan questionnaire. The feeling was that the questions were not very in depth but it was currently unknown if this was the complete and final questionnaire.

### Local Council Award Scheme

A response was still awaited from the YLCA.

### Cross Keys Public House

The Clerk had written a letter of thanks to Howard Fricker on behalf of the Parish Council and the village. A response had been received in which Mr Fricker requested that his thanks to all those people who had helped him and Maisie, also be put on record.

### **Cllr Hutchinson to include in the Newsletter.**

#### Review of Clerk's Salary & Appraisal

Cllr Hutchinson had completed the Clerk's appraisal.

The major issue that had come out of this was the difficulty in finding workers willing to take on the small jobs for the Parish Council. Cllr Hutchinson suggested that an advert be produced for a maintenance worker offering a guaranteed number of hours of work over the year. Concern was expressed as to whether enough hours could be made available. The Clerk suggested that the Memorial Hall and Playing Field be included as they had similar issues. It was agreed that this be looked into.

### **Clerk to speak to Playing Field and Memorial Hall Committee**

#### Grass Cutting Moor Road

AG Services had completed strimming the right hand side verge on Moor Road between the 30mph speed signs and Curlew Barn and it was agreed that the other side be done.

Additionally the Clerk had been approached by the Wheatleys to ask that the small triangle in front of their property be done. Elaine Sayer had also asked that the stretch around the bend to Runs Bank be cut to improve the visibility to traffic from their properties.

It was agreed that a price be obtained and added to the grass cutting schedule next year.

### **Clerk to forward responses to AG Services.**

## Asset Registration

The Title Register and boundary plan for the Cross Keys Inn had been obtained from the Land Registry. The application form was approved. The Clerk would speak to the current leaseholders to inform them of the process.

Registration of the Memorial Hall was on hold as the Clerk had discovered that the Hall and Playing Field was not registered with the Land Registry. A meeting with Richard Jowett, Liz Jowett and Liz Scott was to be arranged in early September to discuss.

**Clerk to speak to leaseholders.**

**Clerk to process Cross Keys application.**

## Transparency of Village Groups

The Hall User groups were added to the list of groups to be included in the website letter.

**Cllr Hutchinson to reword letter before circulation.**

## 7. Correspondence received since last meeting

The Clerk had received an updated bound copy of the Bellerby Parish Records held on permanent loan in the County Council archives.

**Clerk to scan and include on website.**

The results of the Best Kept Village Competition had been received with Bellerby performing better than last year being in 6<sup>th</sup> place with 87%.

Hambleton & Richmondshire Citizens Advice Bureau had requested a donation. It was agreed that a donation of £50 be made.

Richmondshire District Council were again offering funding up to £500 through the Local Area Partnership Scheme. It was agreed that the Memorial Hall Porch Doors be the application from Bellerby for this year.

A request for advertising space had been received from Yorkshire Holiday Cottages. It was agreed that advertising space be offered at a charge of £20 per year.

The Clerk had a number of information items for inclusion in the newsletter including:

- Warm and well in North Yorkshire winter bills press release
- North Yorkshire Health and Wellbeing Board newsletter
- Richmondshire District Council Lifeline service

Richmondshire District Council had sent out a consultation request re Open Spaces.

**Clerk to circulate for opinions to be collated.**

## 8. Planning matters

16/00387/FULL: Full Planning permission for Proposed New External Doors within the existing Porch to Bellerby Memorial Hall – GRANTED.

16/00386/FULL: Full Planning permission for Proposed Garage Extension at Lynthorpe House – GRANTED.

16/00431/FULL: Full Planning permission for Erection of Detached Storage Building to Accommodate Ground Source Heating Equipment at the Barn, Mill Lane – GRANTED.

16/00412/FULL: Full Planning permission for Replacement of Agricultural Building for Domestic Garage and Store – GRANTED.

16/00577/FULL: Full Planning permission for Change of Use for Agriculture, Stables and Canine Hydrotherapy Place at Westfields, Moor Road – No objections.

9. Authority to pay

|                    |         |        |               |
|--------------------|---------|--------|---------------|
| Anthony Goulthorpe | £240.00 | 100555 | Grass Cutting |
| Anthony Goulthorpe | £390.00 | 100555 | Grass Cutting |

An interim review of the accounts was undertaken and the budget is currently healthy with the village furniture and phone box restoration works being the only major costs outstanding. Cllr Hutchinson asked that suggestions be brought to the next meeting for projects that could be undertaken.

10. Exchange of views and ideas

Cllr Travell reported that speeding was continuing to be an issue around Island House.

Also Elaine Sayer had reported an incident where she had almost been knocked over by a cyclist on Runs Bank.

**Clerk to forward the Speed Concern Form link to Cllr Travell and for inclusion in the Newsletter.**

**Clerk to request Elaine Sayer report the incident to the Police.**

**Cllr Travell to review current Police advice re Matrix Signs.**

Cllr Hutchinson reported that the Newsletter was being drafted ready for review at the next meeting.

11. Date of the next meeting: 3rd October 2016

28th November 2016

23rd January 2017

20th March 2017

15th May 2017 Annual Parish Meeting and Annual Meeting

The meeting closed at 8:45