

Draft Minutes

The Meeting of Bellerby Parish Council was held in the Memorial Hall on

Monday 15th May 2017 at 7.30pm

Minutes

The meeting was attended by the clerk Lynn Watkinson

Councillors Hutchinson, Chilton, Rycroft, Scriven & Travell.

District Cllr Amsden was present for the first part of the meeting.

Procedural Matters

1. Apologies for absence

None.

2. To receive the Chairman's report of the Parish Council's activities in the past year

The Chairman's report was read.

3. To arrange a date for litter picking

The litter pick and village tidy was agreed to be held on Saturday June 24th. The clerk will contact Richmondshire District Council to borrow the litter pickers and arrange for the road sweeper to visit the village.

It was agreed to arrange for the weeds along the roadside to be sprayed.

4. Public questions, comments or representations (limited to 10 minutes)

None.

Close of Meeting 19:42

2017 Annual Meeting of Bellerby Parish Council Agenda

Procedural Matters

1. To elect a Chairperson and sign a Declaration of Acceptance of Office

Cllr Hutchinson was nominated for Chairman by Cllr Rycroft, seconded by Cllr Travell and agreed by all councillors. Cllr Hutchinson accepted, completed and signed the Declaration of Acceptance of Office.

2. To approve apologies for absence

None

3. To elect a Vice Chairperson and sign a Declaration of Acceptance of Office

Cllr Travell was nominated for Chairman by Cllr Rycroft, seconded by Cllr Hutchinson and agreed by all councillors. Cllr Travell accepted, completed and signed the Declaration of Acceptance of Office.

4. "To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

None.

5. To approve the minutes of the last meeting

All present agreed that these were a true and accurate record of the meeting and the Chair duly signed them.

Business Matters

6. To consider matters arising from previous minutes and clerks report and approve actions required

Footpath Works

A number of possible sources of funding were discussed including Tesco, the Ramblers Association and the Co-op. It was agreed that all Councillors should approach any funding sources they become aware of and the possibility of phasing the work as funding was available would be considered.

Mike Babitt asked for an update and agreed to follow up possible sources of funding.

Website

The Transparency fund application form was now available. It was agreed to apply for funding for a laptop, website hosting and staff time.

7. Clerks report on meetings attended and training undertaken

It was agreed to purchase 6 copies of the Good Councillors Guide 2017.

8. To receive a report on the Bellerby Memorial Hall Annual Meeting

Cllr Scriven reported that Derek Langley had stood down as Chairman and Richard Jowett had been elected to the position.

The Committee had agreed to source external funding for Hall improvements. Installing broadband had been suggested and would be considered by the committee.

9. Correspondence received since last meeting and approve actions required

A letter had been received from HSBC to say that the Deposit Account transfer could not be completed until confirmation of identification had been received from the signatories.

Cllrs Rycroft and Hutchinson agreed to confirm identification at the Leyburn branch.

10. To consider planning matters

None

11. To consider and sign the end of year accounts and VAT refund claim form

VAT Refund Claim Form had been submitted with a total of £552.55 reclaimed

12. To complete and sign the External Audit Form

The Annual Governance Statement was completed and the Accounting Statement agreed and signed.

13. Authority to pay

Opening Balance General Account (End of year balance): £7205.87 (including £1260.93 ring fenced grant money).

Krystal Hosting	£53.96	139	DebitCard	Website Hosting
North Yorkshire County Council	£1050.00	140	100013	Matrix Signs
Lynn Watkinson	£291.50	141	100014	Parish Insurance
Anthony Goulthorpe	£325.00	142	100015	Grass Cutting

Receipts

Richmondshire District Council	£1473.00	R27		Precept
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Additional payments - Clerks Salary

14. Exchange of views and ideas

The Newsletter was discussed and would be circulated shortly.

Cllr Travell asked that an update be requested from Neil Strickland as to the situation of the Highways work.

15. Date of the next meeting: 26th June 2017

21st August 2017

9th October 2017

27th November 2017

29th January 2018

19th March 2018

14th May 2018 Annual Parish Meeting and Annual Meeting

The meeting closed at 8:38pm