**doneEGTON PARISH COUNCIL**

Clerk to the Council C Harrison

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Minutes of the Annual Council Meeting held at

 6.30 pm on Tuesday, 21 May 2024 at Egton Village Hall.

Present: Cllrs S Shaw, T Boulton, R Grayson, R Hodgson, G Yurkwich-Spink and C Harrison, clerk

Anglo American confirmed it had had a challenging year. At this time two bids had been rejected from BHP. A third bid may be made by the company. A review has been done by Anglo American and the future is in copper, iron ore and crop nutrients. The budget has been significantly cut and does not allow it to proceed with the project at the current rate. The company will instead at present focus on staff, care and maintenance and will engage with the community.

Public session of up to 15 minutes

1. **To Elect Chairman**
	1. To elect Chairman, it was resolved that Stephen Shaw be elected as Chairman
	2. To sign declaration of office Stephen Shaw signed the acceptance of office
2. **To receive apologies and approve reasons for absence Cllr A Cockrem Resolved**
3. **To receive any declarations of interest not already declared under the council’s code of conduct or members register of interests.**
4. **To confirm minutes of the last meeting as a true record** It was resolved that the minutes were a true record and were signed.
5. **To Elect Vice Chairman**

5.1 To Elect Vice Chairman It was resolved that Cllr R Grayson would be the Vice Chair.

5.2 To sign declaration of office All Councilors present signed acceptance of office, awaiting A Cockrem’s acceptance.

1. **To receive information on any ongoing issues and decide further action where necessary**

6.1 To note clerk emailed Highways in relation to car park at Egton Bridge. This belongs to the Railway. Clerk emailed Railways and this is being looked into..Awaiting reply, clerk sent a further email. A reply has been received to confirm this will be completed, but no timescale is available at present. Resolved clerk to maintain contact regularly for updates.

6.2 To note reply received from Forestry Commission regarding Woodland creations. Tillhill Forestry who are representing the Estate are pulling together the woodland creation plan and they will be contacting all stakeholders including the PC with a copy of the plan and showing how considerations have been taken into account. Clerk emailed for update and response received 19/12/23 to state they are still awaiting to hear back from the applicant. Clerk emailed again for any further update. Reply 26.01.2025 states the Estate are looking to engage with stakeholders shortly. Mulgrave Estate are holding a public meeting on 12 March at the village hall from 3-7 pm. Cllr S Shaw and Cllr R Grayson attended and will provide update. Clerk emailed forestry commission and Tillhill as requested and forwarded further information provided. The clerk emailed Tillhill and the Forestry Commission with the concerns raised relating to the woodland creation plan. To note EPC comments to stage 2 of the consultation have been submitted. Georgia has corresponded with our MP who is sympathetic to our concerns, but isn’t doing anything further. Nothing further received from the Forestry Commission as yet. Comments from NYMNP regarding Churchdale were circulated. Further information regarding Murkside woodland creation have been received and circulated. A meeting has been arranged with NYMNP for 3 June to discuss this and other issues in the parish.

6.3 To note that the defibrillator cheque was sent and confirmation received that is being despatched. As yet this has not been received and an email has been sent for an update. It is noted that the defibrillator has been despatched. Two quotes have been requested and responses are awaited. The clerk received the defibrillator and passed to Cllr R Grayson. This has now kindly been fitted for free by SI Electrical, Whitby. The defibrillator now needs registering with the circuit. All Information has been circulated. Cllr G Yurkwich-Spink is to be the guardian and is to register the defibrillator.. The clerk has fitted the battery and tested and all seems ok. It is suggested that another councillor also checks it is set up and correct. Cllr G Yurkwich-Spink to also check the defibrillator. It also needs weekly checks, for the green light, the lock is working and a record is kept for the warranty. Resolved that M Rich is to check this when cleaning the toilets. The clerk and Cllr G Yurkwich-Spink are also to check regularly. To agree who will do this. It is to be decided if the light is to be left on in the summer. It was resolved that the outside light would be turned off in the summer and the clerk will do this. An article is to be put in the Parish Magazine.

6.4 To note that there are still three outstanding sponsor a seat contributions at the year end, further reminders have been sent. Two sponsor a seats outstanding. Cllr S Shaw to follow up with the Postgate and Cllr R Grayson to follow up with Mortimers.

6.5 To note that an email was sent to Mulgrave Estate regarding the felled & replaced trees at High Burrows, Egton and to note the condition of the bridleway and the gate. No reply received as yet, further email sent.

6.6 To note email sent to Highways regarding wagons travelling to Egton Bridge and then not being able to get under the bridge and having to turn around. No reply as yet, further email sent.

1. **PLANNING APPLICATIONS - To consider and decide upon the following planning applications**

7.1 NYM/2024/0282 **Application for alterations and extension to existing studio building to house home gym (revised scheme following refusal of NYM/2024/0077) at Windy Ridge, Egton** Resolved no objections but concerns regarding the hipped roof and the shape and style of the rear window. Clerk to email planning**.**

7.2 NYM/2024/0294 **Application for installation of biomass boiler within farm building with associated flue at Low Newbiggin House, Egton (To note only as past the deadline)**

1. **ITEMS FOR DISCUSSION**

8.6 To certify Egton Parish Council as exempt form external audit for fiscal year 2023/24 Resolved all in agreement

8.7 To note the Annual Internal Audit Report for 2023/24 included at page 4 of the Annual Governance and Accountability Return 2023/24 Resolved all in agreement

8.8 To approve Section 1 - Annual Governance Statement 2023/24 for Egton Parish Council on page 5 of the Annual Governance and Accountability Return 2023/24. Resolved all in agreement

8.9 To approve Section 2 - Accounting Statements 2023/24 for Egton Parish Council on page 6 of the Annual Governance and Accountability Return 2023/24 Resolved all in agreement

8.10 To approve the publication of documents required by Accounts and Audit Regulations

2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities Resolved all in agreement

8.11 To agree fixed asset register and register of titles Resolved all in agreement

8.12 To agree financial risk assessment Resolved all in agreement

8.13 To confirm insurance cover in respect of all risks Resolved all in agreement

8.14 Review of the council’s subscriptions to other bodies Resolved all in agreement

8.15 Review of the council’s complaints procedure Resolved all in agreement

8.16 Review of the council’s procedures for handling requests made under the Freedom of information Act 2000 and GDPR Resolved all in agreement

8.17 Review of the council’s policy for dealing with press/media Resolved all in agreement

8.18 Review standing orders and financial regulations Resolved all in agreement. Noted new regulations and policy to be drawn up.

8.19 Review and approve public toilets risk assessment Resolved all in agreement

8.20 Review and approve internal control checklist Resolved all in agreement

8.21 To review budgets Resolved all in agreement

8.22 To review standing order and direct debits. Resolved all in agreement

8.23 To approve grant for toilets to be sent to NYMNP Resolved all in agreement

8.24 To note and agree renewal quote for insurance. Resolved to go with clear councils as this was the cheapest quote and to increase lap top and printer to £1500.00.

8.25 To consider appointing 2 representatives for YLCA branch meetings Resolved Cllr R Hodgson and Cllr G Yurkwich-Spink may attend.

8.26 To continue the delegated authority for clerk Resolved all in agreement

8.27 To approve reserves policy Resolved all in agreement

8.28 To review and approve rules for public session Resolved all in agreement

8.29 To review and approve recording of meetings policy Resolved all in agreement

To review and approve rules for public session Resolved all in agreement

8.30 To review and approve vexatious policy Resolved all in agreement

8.31 To note NYC Standards Bulletin for March 2024 Noted and Resolved

8.32 To discuss the one application to be co-opted to the PC. Resolved that E Mangles will be co-opted. Clerk to email forms.

8.33 To **note the order NORTH YORKSHIRE COUNCIL HIGHWAYS ACT 1980PUBLIC PATH DIVERSION ORDER. PUBLIC FOOTPATHS 30.33/129 AND 30.33/166, LODGE HILL FARM, EGTON, DIVERSION ORDER 2024. Area: Scarborough. Parish: Egton. Postcode: YO22 5AZ.** The closing date for receipt of objections is 6 June 2024. Noted

MATTERS REQUESTED BY COUNCILLORS

8.34 To discuss litter picking Cllr S Shaw Resolved that a litter picking station was not suitable. A litter picking day may be organized in future.

1. **CORRESPONDENCE** - To consider the following new correspondence received and decide action where necessary.

9.1 NEXT MEETING OF THE SCARBOROUGH BRANCH OF YLCA – 13 JUNE: AGENDA ITEM INVITE Noted

9.2 New YLCA website (circulated) Noted

9.3 To receive information on permitted barns from C France (Director of planning) Noted

1. **FINANCE - To approve the following accounts for payment**

10.1 To confirm Community Account as at 03.05.2024, balance of £11,607.12 Resolved

10.2 To confirm Business Saver Account as at, balance of £10,079.01 Resolved

10.3 To note that claim has been submitted for VAT Noted payment received.

10.4 To note bank statements and bank reconciliation Resolved

10.5 To note explanation of variances (circulated) Resolved

10.6 To authorise £60.00 village hall payment (crafts) payment made under delegated authority Resolved

10.7 Debit £148.72 M Rich toilet cleaning. Resolved cheque no 101354

1. **POLICIES - To consider, adopt or review the following policies**

As above

1. **To note White Rose updates and YLCA training and discussions received and circulated**
2. **To notify the clerk of matters for inclusion on the agenda of the next meeting**
3. **To confirm the date of the next meeting as Monday 17 June 2024 at 6pm**

Public notice of the meeting has been given in accordance with Schedule 12,

Paragraph 10 (2) of the Local Government Act 1972