**EGTON PARISH COUNCIL**

[EGTON-PC@HOTMAIL.COM](mailto:EGTON-PC@HOTMAIL.COM) [WWW.DATANORTHYORKS.GOV.UK](http://WWW.DATANORTHYORKS.GOV.UK)

Dear Councilor

You are hereby summoned to attend the Annual Council meeting of Egton Parish Council to be held at 6.30pm on Tuesday 21 May 2024 at the Village Hall for transacting the following business.

Signed…………………………………………………………C Harrison (Clerk) 15 May 2023

Members of the press/public are entitled to attend this meeting but may not speak or comment on any issue unless invited to do so by the Chairman. Due to the current situation members of the public wishing to attend or address the Council must inform the Clerk or the Chairman in advance of the meeting and disclose the nature of their address at that time. The clerk will then be able to give the measures in place and guidance to anyone wishing to attend.

Heather from Anglo American to give an update

Public session of up to 15 minutes

**AGENDA**

1. **To Elect Chairman**
   1. To elect Chairman
   2. To sign declaration of office
2. **To receive apologies and approve reasons for absence**
3. **To receive any declarations of interest not already declared under the council’s code of conduct or members register of interests**
4. **To confirm minutes of the last meeting as a true record**
5. **To Elect Vice Chairman**

5.1 To Elect Vice Chairman

5.2 All councilors and Vice Chairman to sign declaration of office

1. **To receive information on any ongoing issues and decide further action where necessary**

6.1 To note clerk emailed Highways in relation to car park at Egton Bridge. This belongs to the Railway. Clerk emailed Railways and this is being looked into..Awaiting reply, clerk sent a further email.

6.2 To note reply received from Forestry Commission regarding Woodland creations. Tillhill Forestry who are representing the Estate are pulling together the woodland creation plan and they will be contacting all stakeholders including the PC with a copy of the plan and showing how considerations have been taken into account. Clerk emailed for update and response received 19/12/23 to state they are still awaiting to hear back from the applicant. Clerk emailed again for any further update. Reply 26.01.2025 states the Estate are looking to engage with stakeholders shortly. Mulgrave Estate are holding a public meeting on 12 March at the village hall from 3-7 pm. Cllr S Shaw and Cllr R Grayson attended and will provide update. Clerk emailed forestry commission and Tillhill as requested and forwarded further information provided. The clerk emailed Tillhill and the Forestry Commission with the concerns raised relating to the woodland creation plan. To note EPC comments to stage 2 of the consultation have been submitted. Georgia has corresponded with our MP who is sympathetic to our concerns, but isn’t doing anything further. Nothing further received from the Forestry Commission as yet.

6.3 To note that the defibrillator cheque was sent and confirmation received that is being despatched. As yet this has not been received and an email has been sent for an update. It is noted that the defibrillator has been despatched. Two quotes have been requested and responses are awaited. The clerk received the defibrillator and passed to Cllr R Grayson. This has now kindly been fitted for free by Sie electrical, Whitby. The defibrillator now needs registering with the circuit. All Information has been circulated. Cllr G Yurkwich-Spink is to be the guardian and is to register the defibrillator.. The clerk has fitted the battery and tested and all seems ok. It is suggested that another councillor also checks it is set up and correct. It also needs weekly checks.for the green light, the lock is working and a record is kept for the warranty. To agree who will do this. It is to be decided if the light is to be left on in the summer.

6.4 To note that there are still three outstanding sponsor a seat contributions at the year end, further reminders have been sent. Two sponsor a seats outstanding.

6.5 To note that an email was sent to Mulgrave Estate regarding the felled & replaced trees at High Burrows, Egton and to note the condition of the bridleway and the gate. No reply received as yet, further email sent.

6.6 To note email sent to Highways regarding wagons travelling to Egton Bridge and then not being able to get under the bridge and having to turn around. No reply as yet, further email sent.

1. **PLANNING APPLICATIONS - To consider and decide upon the following planning applications**

7.1 NYM/2024/0282 **Application for alterations and extension to existing studio building to house home gym (revised scheme following refusal of NYM/2024/0077) at Windy Ridge, Egton**

7.2 NYM/2024/0294 **Application for installation of biomass boiler within farm building with associated flue at Low Newbiggin House, Egton (To note only as past the deadline)**

8 **ITEMS FOR DISCUSSION**

8.6 To certify Egton Parish Council as exempt form external audit for fiscal year 2023/24

8.7 To note the Annual Internal Audit Report for 2023/24 included at page 4 of the Annual Governance and Accountability Return 2023/24

8.8 To approve Section 1 - Annual Governance Statement 2023/24 for Egton Parish Council on page 5 of the Annual Governance and Accountability Return 2023/24.

8.9 To approve Section 2 - Accounting Statements 2023/24 for Egton Parish Council on page 6 of the Annual Governance and Accountability Return 2023/24

8.10 To approve the publication of documents required by Accounts and Audit Regulations

2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities

8.11 To agree fixed asset register and register of titles

8.12 To agree financial risk assessment

8.13 To confirm insurance cover in respect of all risks

8.14 Review of the council’s subscriptions to other bodies

8.15 Review of the council’s complaints procedure

8.16 Review of the council’s procedures for handling requests made under the Freedom of information Act 2000 and Data Protection Act 1988

8.17 Review of the council’s policy for dealing with press/media

8.18 Review standing orders and financial regulations

8.19 Review and approve public toilets risk assessment

8.20 Review and approve internal control checklist

8.21 To review budgets

8.22 To review standing order and direct debits.

8.23 To approve grant for toilets to be sent to NYMNP

8.24 To note and agree renewal quote for insurance.

8.25 To consider appointing 2 representatives for YLCA branch meetings

8.26 To continue the delegated authority for clerk

8.27 To approve reserves policy

8.28 To review and approve rules for public session

8.29 To review and approve recording of meetings policy

To review and approve rules for public session

8.30 To review and approve vexatious policy

8.31 To note NYC Standards Bulletin for March 2024

8.32 To discuss the one application to be co-opted to the PC.

8.33 To **note the order NORTH YORKSHIRE COUNCIL HIGHWAYS ACT 1980PUBLIC PATH DIVERSION ORDER. PUBLIC FOOTPATHS 30.33/129 AND 30.33/166, LODGE HILL FARM, EGTON, DIVERSION ORDER 2024. Area: Scarborough. Parish: Egton. Postcode: YO22 5AZ.** The closing date for receipt of objections is 6 June 2024.

MATTERS REQUESTED BY COUNCILLORS

8.34 To discuss litter picking Cllr S Shaw

**9 CORRESPONDENCE** - To consider the following new correspondence received and decide action where necessary.

9.1 NEXT MEETING OF THE SCARBOROUGH BRANCH OF YLCA – 13 JUNE: AGENDA ITEM INVITE

9.2 New YLKCA website (circulated)

9.3 To receive information on permitted barns from C France (Director of planning)

1. **FINANCE - To approve the following accounts for payment**

10.1 To confirm Community Account as at 03.05.2024, balance of £11,607.12

10.2 To confirm Business Saver Account as at, balance of £10,079.01

10.3 To note that claim has been submitted for VAT

10.4 To note bank statements and bank reconciliation

10.5 To note explanation of variances (circulated)

10.6 To authorise £60.00 village hall payment (crafts) payment made under delegated authority

10.7 Debit £148.72 M Rich toilet cleaning.

1. **POLICIES - To consider, adopt or review the following policies as above**
2. **To note White Rose updates and YLCA training and discussions received and circulated**
3. **To notify the clerk of matters for inclusion on the agenda of the next meeting**
4. **To confirm the date of the next meeting 20 June 2023**

Public notice of the meeting has been given in accordance with Schedule 12,

Paragraph 10 (2) of the Local Government Act 1972