**EGTON PARISH COUNCIL**

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Dear Councilor

You are hereby summoned to attend the Annual Council meeting of Egton Parish Council to be held at 6.30pm on Tuesday 20 May 2025 at the Village Hall for transacting the following business.

Signed…………………………………………………………C Harrison (Clerk) 15 May 2023

Members of the press/public are entitled to attend this meeting but may not speak or comment on any issue unless invited to do so by the Chairman. Due to the current situation members of the public wishing to attend or address the Council must inform the Clerk or the Chairman in advance of the meeting and disclose the nature of their address at that time. The clerk will then be able to give the measures in place and guidance to anyone wishing to attend.

Public session of up to 15 minutes

**AGENDA**

1. **To Elect Chairman**
	1. To elect Chairman
	2. To sign declaration of office
2. **To receive apologies and approve reasons for absence**
3. **To receive any declarations of interest not already declared under the council’s code of conduct or members register of interests**
4. **To confirm minutes of the last meeting as a true record**
5. **To Elect Vice Chairman**

5.1 To Elect Vice Chairman

5.2 All councilors and Vice Chairman to sign declaration of office

1. **To receive information on any ongoing issues and decide further action where necessary**

6.1 To note M Rich got 4 months supplies for the public toilets. The clerk has organised Hackness Cleaning to cover the toilet cleaning

6.2 To note clerk emailed current company that rent the monument field for Egton show day and they had no objections,.

6.3 To note highways are dealing with the footpath on Egton Bank, but cannnot give a timescale

6.6 To note pot holes near the forge and brownswood cottages reported to highways

6.7 To notre reply from planning re East End Farm NYM\2024\ENQ\21126

6.8 To note email receiverd from resident asking for the broken salt bin on the High Street to be reported. Clerk has emailed Highway.

6.9 To note email received from resident about the stile at the mortuary church. Clerk has emailed the church to see if this is somethng that they would deal with. Await reply.

1. **PLANNING APPLICATIONS - To consider and decide upon the following planning applications**

7.1 NYM/2025/0260 Application for erection of greenhouse with attached storage shed at Honeybee House, Egton To note only

7.2 NYM/2025/0134. Site address: Shortwaite Farm, Shortwaite, Lealholm – Parish To note conditions applied to the application (circulated)

8 **ITEMS FOR DISCUSSION**

8.1 To certify Egton Parish Council as exempt form external audit for fiscal year 2024/25

8.2 To note the Annual Internal Audit Report for 2024/25 included at page 4 of the Annual Governance and Accountability Return 2023/24

8.3 To approve Section 1 - Annual Governance Statement 2024/25 for Egton Parish Council on page 5 of the Annual Governance and Accountability Return 2023/24.

8.4 To approve Section 2 - Accounting Statements 2024/25 for Egton Parish Council on page 6 of the Annual Governance and Accountability Return 2024/25

8.5 To approve the publication of documents required by Accounts and Audit Regulations

2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities

8.6 To agree fixed asset register and register of titles

8.7 To agree financial risk assessment

8.8 To confirm insurance cover in respect of all risks

8.9 Review of the council’s subscriptions to other bodies

8.10 Review of the council’s complaints procedure

8.11 Review of the council’s procedures for handling requests made under the Freedom of information Act 2000 and Data Protection Act 1988

8.12 Review of the council’s policy for dealing with press/media

8.13 Review standing orders and financial regulations

8.14 Review and approve public toilets risk assessment

8.15 Review and approve internal control checklist

8.16 To review budgets

8.17 To review standing order and direct debits.

8.18 To approve grant for toilets to be sent to NYMNP (circulated)

8.19 To note and agree renewal quote for insurance.(circulated)

8.20 To consider appointing 2 representatives for YLCA branch meetings

8.21 To continue the delegated authority for clerk

8.22 To approve reserves policy

8.23 To review and approve rules for public session

8.24 To review and approve recording of meetings policy

To review and approve rules for public session

8.25 To review and approve vexatious policy

8.26 To note NYC Standards Bulletin for March 2025

8.27 To discuss north York moors nature-recovery/riveresk and decide if the Pc would like them to deliver a talk.

8.28 To approve another cheque signatory and on-line authorizer.

8.29 To agree to transfer £800.00 from community account to business saver account

8.30 To agree new contract for rental of monument field for Shetland ponies

8.31 To agree if clerk to order new plaques for new sponsors of the seats

8.32 To agree draft community emergency plan which can be a working document to add or improve as time goes on.

MATTERS REQUESTED BY COUNCILLORS

8.33 To discuss if monument field will also be rented for ice cream van/catering trailer to resident and agree terms. Cllr S Shaw

8.34 To discuss heather burning and decide if the PC should complete a survey

8.35 To discuss speeding Cllr A Cockrem

8.36 To discuss 20 mile an hour signs near the schools

**9 CORRESPONDENCE** - To consider the following new correspondence received and decide action where necessary.

9.1 The Annual Scarborough Branch meeting will take place on Thursday 12 June at 7.00pm, at the Newby and Scalby Town Council Hub.

9.2 To note NYMNPA need **adult volunteers required to assist with our Young Volunteers**

**9.3** PLANNED ROAD RESTRICTION NOTIFICATION - Egton Bridge, May 2025 - A3 150430

Location:  Broom House Lane to Key Green, Egton CP, Egton Bridge, Unknown

Description of works:  Essential Maintenance - expect to be undertaken 22nd and 23rd May 2025

The Restriction will be in place for a period of 2 days between 22nd May 2025 and 23rd May 2025

9.4 Anglo American drop in changed to 3rd June

9.5 PLANNED ROAD RESTRICTION NOTIFICATION - Egton and Aislaby - w/c 19th May

Location:  Aislabyside Road, Egton CP, Egton, Unknown

Description of works:  essential highway maintenance, expected to be undertaken between the 19th and 23rd May 2025.

The Restriction will be in place for a period of 5 days between 19th May 2025 and 23rd May 2025

9.**6  Government Arts and Culture Funding (circulated)**

1. **FINANCE - To approve the following accounts for payment**

10.1 To confirm Community Account as at 02.05.2024, balance of £11,008.27

10.2 To confirm Business Saver Account as at, balance of £10,228.56

10.3 To note that claim has been submitted for VAT

10.4 To note bank statements and bank reconciliation (circulated)

10.5 To note explanation of variances (circulated)

10.6 Debit Branching out (grass cutting £300) made under delegated authority

10.7To note clerks salary paid by standing order

10.8 Credit £19.10 toilet donations

10.9 Debit Branching (grass cutting) out £300.00

10.10 Debit Clear Councils (insurance) £539.74

1. **POLICIES - To consider, adopt or review the following policies as above**
2. **To note White Rose updates and YLCA training and discussions received and circulated**
3. **To notify the clerk of matters for inclusion on the agenda of the next meeting**
4. **To confirm the date of the next meeting 10 June 2025**

Public notice of the meeting has been given in accordance with Schedule 12,

Paragraph 10 (2) of the Local Government Act 1972