



**BELLERBY**  
NORTH YORKSHIRE

**Bellerby Parish Council**

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The Meeting of Bellerby Parish Council was held in Bellerby Memorial Hall DL8 5QN on  
**Monday 14<sup>th</sup> March 2022 at 7:30pm**  
In Bellerby Memorial Hall DL8 5QN

The meeting was attended by:

The clerk Lynn Watkinson.

Parish Councillors Hutchinson, Chilton, Dilworth, Scriven & Singleton

One member of the public was also present

Procedural Matters

1. To Note Apologies and Reasons for Absence.

***RESOLVED: to note all apologies and approve all reasons for absence.***

2. "To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

***None***

3. To approve the minutes of the last meeting

***RESOLVED: to approve the minutes as a true and accurate record of the meeting; signed and dated by the Vice Chair.***

4. Public questions, comments or representations (limited to 10 minutes)

A resident was present to discuss the defibrillator request they had submitted to the clerk for circulation to the Parish Council (see agenda item 14).

Signed by the Clerk *Lynn Watkinson* - email [bellerby.pc@gmail.com](mailto:bellerby.pc@gmail.com)

For further details and documentation please see the website: <http://www.bellerbyvillage.com/#/council>

## Business Matters

5. To receive information on the following ongoing issues and decide actions where necessary:

### Clerks Report

As no responses had yet been received it was agreed to resend the invitation to the village groups for the Annual Parish Meeting of the 25<sup>th</sup> April 2022.

### Summary of Action Points:

Action point	Lead	Status
Monitor Footpath Project	Clerk & Cllr Hutchinson	Awaiting a site meeting with Highways and their contractor to determine design Cllr Sedgwick will provide updates for the project going forward
Strategic Plan	Council	Ongoing
Community Garden and Allotment	Clerk	A Public Meeting has been held and a Steering Committee formed Regular site meetings have been held to progress the works An update presented to BOGEG Additional funding streams are being sought A Facebook group has been setup
Flood Management Feasibility Study and alleviation works	Clerk	The public meeting in Leyburn was attended Meeting to be arranged with the solicitor for the transfer of Quarry Heads
Burial Ground	Clerk	Awaiting funding application outcome
Gritting	Clerk	The responses have been sent through to NYCC Highways
Speed Concern Campaign	Clerk & Cllr Singleton	20s Plenty meetings attended Areas of concern identified and included with the Speed Concern Report

### Meetings, Notices and Consultations.

6. To circulate and complete the Parish Election Nomination Packs

Election packs were circulated and completed ready for submission by the Clerk to Richmondshire District Council.

7. To review the insurance details to permit accurate quotes to be requested

**RESOLVED: to accept the quote for insurance from BHIB for £383.52 for the financial year 2022-2023 and a cheque was raised.**

8. To receive an update on the speed concern campaign and decide actions where necessary

**RESOLVED: to submit the updated report to the County Council once the mechanism was made available to do so.**

9. To consider submitting a question to the PFCC for the YLCA meeting of 26<sup>th</sup> May 2022 – YLCA have requested a maximum of 2 representatives from any Council attend

**RESOLVED: Cllr Singleton to put a question together for submission to the YLCA meeting with the PFCC.**

Signed by the Clerk *Lynn Watkinson*

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10. To receive an update following the Community Garden meetings and decide actions were necessary

It was noted that the donated shed had been re sited at the garden however the roof had suffered water ingress and may need replacing.

A display would be produced for use at the Made in Bellerby event of 8<sup>th</sup> May 2022 and the Platinum Jubilee event.

The Steering Committee would produce an Annual Report ahead of the Annual Parish Meeting of 25<sup>th</sup> April 2022.

**RESOLVED: to approve the replacement of the wood and roofing felt for the shed roof as necessary.**

11. To decide on a date for the Great British Spring Clean litter pick between 25<sup>th</sup> March and 10<sup>th</sup> April 2022

**RESOLVED: to hold the litter pick on the 9th April 2022.**

12. To consider entering the Best Kept Village 2022 competition

**RESOLVED: to enter the Best Kept Village 2022 competition.**

13. To consider the Platinum Jubilee celebrations for the village

**RESOLVED: to submit the Platinum Jubilee funding application and approach BOGEG with regard to collaborating on a village event.**

14. To consider the submitted proposal for updates to the village defibrillator

The residents request for a second defibrillator at the Memorial Hall and re siting of the existing defibrillator to the telephone kiosk was considered. The Memorial Hall had agreed to the defibrillator being sited at the Hall and to supporting it financially.

It was agreed to cost up the two options and source additional funding.

15. To arrange a date for the Village Furniture Condition Report review

**RESOLVED: to complete the Condition Report at the same time as the litter pick on the 9th April 2022.**

16. To adopt the Local-Government Association Model Councillor Code of Conduct-2020

**RESOLVED: to adopt the Local-Government Association Model Councillor Code of Conduct-2020.**

17. To consider progressing with a tree survey and submission of an application for financial support to Bellerby Open Gardens

It was agreed to defer a formal tree survey but include a visual inspection of the trees as part of the Village Condition Report.

18. To consider the Little White Bus proposal

**RESOLVED: to approve the proposed changes to the Little White Bus timetable.**

19. To review the NYCC Flood Team public meeting and the Flood Attenuation Project

It was agreed to arrange a Solicitor's meeting to begin the process of drawing up the paperwork ready for transfer of the Quarry Heads land to the Parish Council.

Signed by the Clerk *Lynn Watkinson*

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20. To consider planning matters:

A query was raised with the Planning Department following questions received around the planning status of the stable block being built at the bottom of Runs Bank.

The Planning Department confirmed that the building work fell within the parameters for permitted development.

Planning Responses:

New Planning Applications:

*None*

21. To consider correspondence received since the last meeting and approve actions required

*None*

22. To approve the back payment for the Clerks salary following the new salary scales being circulated

***RESOLVED: to approve the back pay following the salary increase for the financial year 2021-2022 and a cheque was raised.***

23. Authority to pay

Opening Balance at 01/02/2022: £51,887.28

Of which is ring fenced: £54,040.45

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Working Balance: -£2,451.37

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**Payments**

Clerk £137.28 349 100214 Back Pay Salary Increase

Additional Payment

BHIB £383.52 350 100215 Insurance Premium 2022-2023

Other payments: Clerk's salary, electrical supply & website hosting.

24. Exchange of views and ideas

*None*

25. Date of next meetings:

25th April 2022 Annual Parish Meeting	16th May 2022 Parish Council Annual Meeting
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**Meeting Closed 21:09**

Signed by the Clerk *Lynn Watkinson*

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