



**BELLERBY**  
NORTH YORKSHIRE

## **Bellerby Parish Council**

### **Annual Meeting of Bellerby Parish Council**

Clerk: Lynn Watkinson 5 Belle Vue Terrace, Bellerby, DL8 5QN / email [bellerby.pc@gmail.com](mailto:bellerby.pc@gmail.com)

I hereby give you notice that the Parish Council meeting will be held on

Monday 16th May 2022 at 7:30pm

In Bellerby Memorial Hall DL8 5QN

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

**Nb – Completion of the Declaration of Acceptance of Office to Parish Council and Personal Interest forms ahead of the opening of the meeting**

### **Agenda for the meeting:**

#### Procedural Matters

1. To elect a chairperson and sign a Declaration of Acceptance of Office of Chairman in line with the Local Government Act 1972
2. To approve apologies for absence
3. To elect a Vice Chairperson and sign a Declaration of Acceptance of Office of Vice Chairman
4. To resolve to permit any councillor that is unable to sign their Declaration of Acceptance of Office at this meeting, or who has not undertaken this task before this meeting, to sign their Declaration before or at the next ordinary meeting of the Council
5. "To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

*The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.*

Signed by the Clerk *Lynn Watkinson* - email [bellerby.pc@gmail.com](mailto:bellerby.pc@gmail.com)

For further details and documentation please see the website: <http://www.bellerbyvillage.com/#/council>

*A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.”*

6. To approve the minutes of the last meeting
7. Public questions, comments or representations (limited to 10 minutes)

Business Matters

8. To receive information on the following ongoing issues and decide actions where necessary:

Clerks Report

Summary of Action Points:

Action point	Lead	Status
Monitor Footpath Project	Clerk & Cllr Hutchinson	Awaiting a site meeting with Highways and their contractor to determine design Cllr Sedgwick will provide updates for the project going forward
Strategic Plans	Council	5 Year Strategy Plan 2021 – 2026 circulated Annual Action plan 2021 – 2022 Q4 circulated Annual Action Plan 2022 – 2023 circulated <b>Items added to the agenda as items 9 and 10</b>
Community Garden and Allotment	Clerk	Regular site meetings have been held to progress the works Additional funding streams are being sought <b>Item added to the agenda as item 21</b>
Flood Management Feasibility Study and alleviation works	Clerk	Meeting arranged with the solicitor for the transfer of Quarry Heads
Burial Ground	Clerk	Awaiting funding application outcome
Gritting	Clerk	The responses have been sent through to NYCC Highways
Speed Concern Campaign	Clerk & Cllr Singleton	20s Plenty meetings attended Question submitted to PFCC via YLCA <b>Item added to the agenda as item 20</b>

Meetings, Notices and Consultations.

9. To consider the proposed dates of meetings for 2022 – 2023
10. To review the Contact Information document
11. To review the Parish Councillors roles
12. To appoint up to two councillors to attend the YLCA Branch meetings
13. To review and adopt the draft 5 Year Strategy Plan 2021 – 2026
14. To consider and approve the Annual Action Plan 2022 - 2023
15. To consider and approve the financial accounts for the financial year 2022-2023
16. To approve the Annual Governance Statement 2022/23
17. To approve the Accounting Statements 2022/23
18. To approve the AGAR 2022/23 for submission to the External Auditors

Signed by the Clerk *Lynn Watkinson*

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19. To approve the Clerks approach to the Internal Auditor
20. To receive an update on the speed concern campaign and decide actions were necessary
21. To receive an update following the Community Garden meetings and decide actions were necessary
22. To consider the Platinum Jubilee celebrations for the village
23. To consider the public representation for recording the Parish Council meetings for uploading to the website and inclusion of the supporting documentation from the meetings to the website
24. To consider planning matters:

New Planning Applications:

*None*

25. To consider correspondence received since the last meeting and approve actions required

26. Authority to pay

Opening Balance at 01/04/2022: £50,217.92

Of which is ring fenced: £52,232.88

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Working Balance: -£2,014.96

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**Payments**

Councillor	£57.48	353	100216	Building Material
Yorkshire Local Councils Assoc.	£25.00	354	100217	Training Course
Yorkshire Local Councils Assoc.	£138.00	355	100218	Subscription
Clerk	£3.00	356	100219	Official Land Search
Clerk	£10.50	357	100220	Display Boards
Clerk	£9.97	358	100221	Photo Paper
Clerk	£2.99	359	100222	Folder
Clerk	£4.95	360	100223	Folder
Clerk	£78.70	361	100224	Key Safe
Clerk	£9.50	362	100225	Spare Keys
Bellerby Memorial Hall	£15.00	363	100226	Hall Hire Jan
Bellerby Memorial Hall	£7.50	364	100227	Hall Hire Mar
Bellerby Memorial Hall	£7.50	365	100226	Hall Hire Apr

**Receipts**

Richmondshire District Council	£11,760.00	R75	Precept
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Other payments: Clerk's salary, electrical supply & website hosting.

27. Exchange of views and ideas

28. Dates of next meetings:

27th June 2022	15th August 2022
3rd October 2022	21st November 2022
9th January 2023	6th March 2023
24th April 2023 Annual Parish Meeting	15th May 2023 Annual Parish Council Meeting

Signed by the Clerk *Lynn Watkinson*

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