

The Meeting of Bellerby Parish Council was held in Bellerby
Memorial Hall DL8 5QN on

Monday 16th May 2022 at 7:30pm

The meeting was attended by:

The clerk Lynn Watkinson.

Parish Councillors Hutchinson, Chilton, Dilworth, Scrivin
& Singleton

Procedural Matters

1. To elect a chairperson and sign a Declaration of Acceptance of Office of Chairman in line with the Local Government Act 1972

Cllr Hutchinson was proposed as Chairman by Cllr Singleton and seconded by Cllr Scrivin

RESOLVED: Cllr Hutchinson is elected to the Chair of Bellerby Parish Council and the acceptance form was duly signed

2. To approve apologies for absence

RESOLVED: to note all apologies and approve all reasons for absence.

3. To elect a Vice Chairperson and sign a Declaration of Acceptance of Office of Vice Chairman

Cllr Singleton was proposed as Vice Chair by Cllr Dilworth and seconded by Cllr Scrivin

RESOLVED: Cllr Singleton is elected to the Vice Chair of Bellerby Parish Council and the acceptance form was duly signed

4. To resolve to permit any councillor that is unable to sign their Declaration of Acceptance of Office at this meeting, or who has not undertaken this task before this meeting, to sign their Declaration before or at the next ordinary meeting of the Council

RESOLVED: to permit any councillor that is unable to sign their Declaration of Acceptance of Office at this meeting to sign their Declaration before or at the next ordinary meeting of the Council.

5. "To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

None

6. To approve the minutes of the last meeting

RESOLVED: to approve the minutes as a true and accurate record of the meeting; signed and dated by the Chair.

7. Public questions, comments or representations (limited to 10 minutes)

A resident had requested a Dog Pooh Bin to be sited at the start of Mill Lane leading to Ings.

RESOLVED: to approve an extra Dog Pooh bin at this site



BELLERBY
NORTH YORKSHIRE

Bellerby Parish Council

Signed by the Clerk *Lynn Watkinson*

For further details and documentation please see the website: <http://www.bellerbyvillage.com/#/council>

Business Matters

8. To receive information on the following ongoing issues and decide actions where necessary:

Clerks Report

Summary of Action Points:

Action point	Lead	Status
Monitor Footpath Project	Clerk & Cllr Hutchinson	Awaiting a site meeting with Highways and their contractor to determine design Cllr Sedgwick will provide updates for the project going forward
Strategic Plans	Council	5 Year Strategy Plan 2021 – 2026 circulated Annual Action plan 2021 – 2022 Q4 circulated Annual Action Plan 2022 – 2023 circulated Items added to the agenda as items 9 and 10
Community Garden and Allotment	Clerk	Regular site meetings have been held to progress the works Additional funding streams are being sought Item added to the agenda as item 21
Flood Management Feasibility Study and alleviation works	Clerk	Meeting arranged with the solicitor for the transfer of Quarry Heads
Burial Ground	Clerk	Awaiting funding application outcome
Gritting	Clerk	The responses have been sent through to NYCC Highways
Speed Concern Campaign	Clerk & Cllr Singleton	20s Plenty meetings attended Question submitted to PFCC via YLCA Item added to the agenda as item 20

Meetings, Notices and Consultations.

Cllr Hutchinson raised the issue of the Footpath to Rishi Sunak MP at the Bellerby Community Garden visit.

An update following the meeting with the solicitor re the transfer of the Quarry Heads Land was given. The documentation received was reviewed, approved and signed.

9. To consider the proposed dates of meetings for 2022 – 2023

The clerk has since been advised that Monday evenings are no longer available for the Parish Council meetings however Tuesday evenings are available.

RESOLVED: to rearrange the meetings to a Tuesday evening

10. To review the Contact Information document

RESOLVED: to approve the updated Contact Information for display

11. To review the Parish Councillors roles

The Parish Councillor roles were reviewed and revised.

12. To appoint up to two councillors to attend the YLCA Branch meetings

RESOLVED: to appoint Cllrs Hutchinson and Singleton to attend the YLCA Branch Meetings

Signed by the Clerk *Lynn Watkinson*

For further details and documentation please see the website: <http://www.bellerbyvillage.com/#/council>

13. To review and adopt the draft 5 Year Strategy Plan 2021 – 2026

RESOLVED: to approve the 5 Year Strategy Plan 2021 - 2026

14. To consider and approve the Annual Action Plan 2022 – 2023

RESOLVED: to approve the Annual Action Plan 2022 - 2023

15. To consider and approve the financial accounts for the financial year 2021-2022

RESOLVED: to approve the Financial Accounts 2021 - 2022 and they were duly signed

16. To approve the Annual Governance Statement 2021 - 22

RESOLVED: to approve the Annual Governance Statement 2021 - 22 and it was duly signed

17. To approve the Accounting Statements 2021 - 22

RESOLVED: to approve the Accounting Statement 2021 - 21 and it was duly signed

18. To approve the AGAR 2021 - 22 for submission to the External Auditors

RESOLVED: to approve the AGAR 2021 - 22 submission

19. To approve the Clerks approach to the Internal Auditor

RESOLVED: to approve the Clerk's approach to the Internal Auditor

20. To receive an update on the speed concern campaign and decide actions were necessary

The Bellerby Speed Report has been updated to include the areas of concern in the village and the process for submitting the report to the County Council is still awaited.

Three campaign zoom meetings have been attended. The 20s Plenty campaign is changing the emphasis to a default 20mph rather than blanket 20mph. Several new Councillors representing other parishes are now attending the meetings.

21. To receive an update following the Community Garden meetings and decide actions were necessary

Work is proceeding well with various funding sources being pursued and a number of donations being offered.

Rishi Sunak MP had visited the site and had been impressed with the project and it's potential.

22. To consider the Platinum Jubilee celebrations for the village

RESOLVED: to contribute £200 towards food and Hall hire for the Jubilee Event.

23. To consider the public representation for recording the Parish Council meetings for uploading to the website and inclusion of the supporting documentation from the meetings to the website

The recording of Parish Council meetings was discussed and it was agreed that this is not within the Parish Councils capabilities at the current time. It was noted that the public can attend and record the meetings in which case it is their responsibility to comply with the current legislation.

Signed by the Clerk *Lynn Watkinson*

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24. To consider planning matters:

New Planning Applications:

None

25. To consider correspondence received since the last meeting and approve actions required

None

26. Authority to pay

Opening Balance at 01/04/2022: £50,217.92

Of which is ring fenced: £52,232.88

Working Balance: -£2,014.96

Payments

Councillor	£57.48	353	100216	Building Material
Yorkshire Local Councils Assoc.	£25.00	354	100217	Training Course
Yorkshire Local Councils Assoc.	£138.00	355	100218	Subscription
Clerk	£3.00	356	100219	Official Land Search
Clerk	£10.50	357	100220	Display Boards
Clerk	£9.97	358	100221	Photo Paper
Clerk	£2.99	359	100222	Folder
Clerk	£4.95	360	100223	Folder
Clerk	£78.70	361	100224	Key Safe
Clerk	£9.50	362	100225	Spare Keys
Bellerby Memorial Hall	£15.00	363	100226	Hall Hire Jan
Bellerby Memorial Hall	£7.50	364	100227	Hall Hire Mar
Bellerby Memorial Hall	£7.50	365	100228	Hall Hire Apr

Additional Payment

AG Services £220.00 366 100229 Grass Cutting Apr

Receipts

Richmondshire District Council £11,760.00 R75 Precept

Other payments: Clerk's salary, electrical supply & website hosting.

27. Exchange of views and ideas

It was agreed to request a road sweep in late June ahead of the Best Kept Village competition.

28. Dates of next meetings - need to be revised as per Agenda Item 9:

27th June 2022	15th August 2022
3rd October 2022	21st November 2022
9th January 2023	6th March 2023
24th April 2023 Annual Parish Meeting	15th May 2023 Annual Parish Council Meeting

Meeting closed 21:15Signed by the Clerk *Lynn Watkinson*For further details and documentation please see the website: <http://www.bellerbyvillage.com/#/council>