

Wath and Norton Conyers Parish Council

**Minutes of the meeting held at 7.00pm on
Tuesday 26 September 2016 at Samwaies Hall**

1. **Present:** Cllr J Clarke (Vice Chairman), Cllr G Peace, Cllr S Taylor and S Hare (Clerk).
2. **Apologies:** Cllr J Graham and Cllr T Blake
3. **Declaration of interest in items in the agenda.** None
4. **Minutes of the meeting** held on 21 June 2016 were approved and signed.
5. **(a) Planning applications received up to the date of meeting:** None

(b) **Any other planning applications** received after the posting of the agenda:
 - 6.13.22.E.FUL 16/03933/FUL Demolition of stables and garage, erection of double storey and single storey extensions, alteration to fenestration, including insertion of bi folding door. (Revised scheme). Minor changes had been made to the original application so after discussion the PC agreed:

D The Parish Council supports the application

The Clerk to notify Planning Department. **(Action: Clerk)**
6. **Planning decisions:** The following applications were approved by Harrogate Borough Council:
 - 16/02856/FUL Demolition and rebuilding of single storey annex at Brooklea, Main Street, Wath.
7. **Planning appeals/withdrawn/enforcement:** None
8. **Other planning matters:** None
9. **Village Enhancement**
 - **Grass Maintenance Contract:** The contract to be discussed at the next PC meeting in October.
 - **Lime Trees:** A number of the tree trunks in Main Street require attention. Cllr Peace to arrange for the work to be carried out. The verge at Rectory corner to also be cleared. **(Action: Cllr Peace)**

A resident has expressed concern regarding tree roots possibly damaging his property. Although a survey has been carried out previously regarding this the Clerk to contact ArborTech for their advice. **(Action: Clerk)**

10 **Dog Fouling:** Nothing to report

11 Highways

- **Footpath to Melmerby:** The footpath has been cleared by Highways Department and considerable feedback has been received from residents stating that the path can now be used. The Clerk to thank Highways.
(Action: Clerk)

12. **Clerk's Pay Scale:** The Pay award to be implemented from April 2017.
(Action: Clerk)

Training: The Clerk to attend the Society of Local Council Clerks training day on Saturday 8 October at Darley Memorial Hall.
(Action: Clerk)

13 **Accounts:** The following cheque was issued:

- £435 payable to S Hare for Quarter 2 salary.

14 Financial Report:

- The Bank Reconciliation dated 1 July 2016 was circulated
- The externally audited annual return to 31 March 2016 was circulated. No points were highlighted by the auditors.

15 **PAYE:** The Employer Payment submission to 5 October 2016 was submitted to the HMRC.

16 Correspondence:

The following correspondence was circulated by email:

White Rose Updates July and September 2016
Standards Training
Budget 2016/2017
Insurance Act

(At this point Cllr B Bateman arrived at the meeting)

The following correspondence was circulated at the meeting:

Clerks and Councils Direct July and September 2016
YLCA Annual Review 2015/2016
Green Garden Waste Service
Parish Consultation Meeting – Monday 24 October.

A discussion on the changes to the garden waste service took place and Cllr Bateman explained that savings had to be made to avoid adding to the council tax payments.

The Clerk to notify Harrogate Borough Council that the PC hasn't any questions to raise at the next consultation meeting. **(Action: Clerk)**

17 **Items for next agenda:** Standard items plus Village Enhancement, Highways, Dog Fouling, Grass Maintenance Contract

18 **Dates of the next meetings:** **Monday 31 October 2016 at 7pm**
Monday 21 November 2016
Monday 19 December 2016

The meeting closed at 7.55 pm.