

Wath and Norton Conyers Parish Council

**Minutes of the meeting held at 7.00pm on
Monday 19 December 2016 at Samwaies Hall**

1. **Present:** Cllr J Graham (Chairman) Cllr G Peace,
Cllr S Taylor, Cllr T Blake and S Hare (Clerk).
2. **Apologies:** Cllr J Clarke
3. **Declaration of interest in items in the agenda.** None
4. **Minutes of the meeting** held on 21 November were approved and signed. (Cllr Taylor proposed and Cllr Blake seconded)
5. **(a) Planning applications received up to the date of meeting:** None

(b) Any other planning applications received after the posting of the agenda: None
6. **Planning decisions:** None
7. **Planning appeals/withdrawn/enforcement:** None
8. **Other planning matters:** None
9. **Village Enhancement**
 - **Grass Maintenance Contract:** The contract has been advertised in Village life and on the village notice board. Closing date for applications being 31 December 2016. **(Action: Clerk)**
 - **Lime Trees:** Cllr Graham met with Ben Clarke, Director of ArborTech to discuss the lime trees. His quotation for the work required was circulated and discussed. A home owner has expressed concern about tree roots encroaching into his property and Mr Clarke has stated that provided the trees are pollarded on a regular basis ie 3-5 years there is less chance of their roots being invasive. No evidence of structural damage has been produced. The tree has a tree preservation order placed on it. Cllr Peace to discuss the findings with the resident.

The Clerk to contact ArborTech and ask them to carry out the work as per their quotation ARB9446.

(Action: Cllr Peace/Clerk)

10 **Dog Fouling:** Nothing to report

11 Highways

- **Footpath outside the Church:** The Clerk to contact Highways and ask that the footpath outside St Mary's Church be cleaned.

(Action: Clerk)

12. **Parish Council Website:** The application for funding for a parish website has been approved. The Clerk to organise this in January. **(Action: Clerk)**

13 **Accounts:** The following cheques were issued

- £48 to Samwaies Hall for the hire of the Hall September/October/November/December
- £435 to S Hare for Quarter 3 salary

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14 **Financial Report:**

- The Bank Reconciliation dated 1 December 2016 was circulated

15 **PAYE:** The Employer Payment submission to 5 January 2017 was submitted to the HMRC.

16 **Correspondence:**

The following correspondence was circulated by email:

White Rose update December 2016
Local Government Boundary Commission

The following correspondence was circulated at the meeting:

Final recommendations on the new electoral arrangements for Harrogate Borough Council

17 **Items for next agenda:** Standard items plus Village Enhancement, Highways, Dog Fouling, Parish website, Grass Maintenance Contract.

18 **Dates of the next meeting: Monday 30 January 2017**

The meeting closed at 7.45 pm.