

# Information available from Bellerby Parish Council under the model publication scheme



**BELLERBY**  
NORTH YORKSHIRE

**Bellerby Parish Council**

Information to be published	Format available	Cost
Annual return form and report by auditor	Email or by post	Yes
Finalised budget	Email or by post	Yes
Precept	Email or by post	Yes
Financial Standing Orders and Regulations	Email or by post	Yes
Grants given and received	Email or by post	Yes
List of current contracts awarded and value of contract	Email or by post	Yes
Parish Plan	Email or by post	Yes
Annual Report to Parish Meeting	Email or by post	Yes
Quality status	Email or by post	Yes
Agendas of meetings	Email or by post	Yes
Minutes of meetings	Email or by post	Yes
Reports presented to council meetings	Email or by post	Yes
Responses to consultation papers	Email or by post	Yes
Responses to planning applications	Email or by post	Yes
Bye-laws	Email or by post	Yes
Procedural standing orders Delegated authority in respect of officers Code of Conduct	Email or by post	Yes
Information security policy	Email or by post	Yes
Records management policies (records retention, destruction and archive)	Email or by post	Yes
Data protection policies	Email or by post	Yes
Schedule of charges (for the publication of information)	Email or by post	Yes
Assets Register	Email or by post	Yes
Register of members' interests	Email or by post	Yes
Register of gifts and hospitality	Email or by post	Yes
Parks, playing fields and recreational facilities	Email or by post	Yes
Seating, litter bins and memorials	Email or by post	Yes
Bus shelters	Email or by post	Yes
A summary of services for which the council is entitled to recover a fee, together with those fees (e.g. burial fees)	Email or by post	Yes

## SCHEDULE OF CHARGES

TYPE OF CHARGE	DESCRIPTION	BASIS OF CHARGE
<b>Employee costs</b>	Charge of employee time	Hourly rate @ £25
<b>Disbursement cost</b>	Photocopying @ 10p per sheet (black & white)	Actual cost *
	Photocopying @ 25p per sheet (colour)	Actual cost
	Postage	Actual cost of Royal Mail standard 1st class
	Email	Free of charge

\* the actual cost incurred by the public authority